



OFFICE OF THE PRINCIPAL
BARUNESWAR MOHAVIDYALAYA
BARUENSWAR KSHETRA

AT-Lenkasahi,P.O-Arei,Dist-Jajpur,Odisha,Pin-755027

Website: [http:// www.baruneswarmohavidyalaya.com](http://www.baruneswarmohavidyalaya.com), E-mail: baruneswarcollege@gmail.com

Letter No:-AQAR-2016-17/82/2016-17

Date:-11/05/2018

To

The Director,
National Assessment and Accreditation Council (NAAC)
P.O.Box No: 1075,Nagarbhavi,
Banglore-560072,
India.

Sub:- Submission of Annual Quality Assurance Report 2016-17 of Baruneswar Mohavidyalaya,Arei,Jajpur,Odisha to NAAC (Track ID No.ORCOGN12638).

Dear Sir,

I am submitting the Annual Quality Assurance Report 2016-17 of Baruneswar Mohavidyalaya, Arei, Jajpur, Odisha to NAAC (Track ID No. ORCOGN12638) by E-mail: capuaqar@gmail.com for your kind perusal.

Thanking you.

A.K. Panda

(Mr.Ashok Kumar Panda)
Principal
Baruneswar Mohavidyalaya,
Arei,Jajpur,Odisha.

BARUNESWAR MOHAVIDYALAYA

BARUENSWAR KSHETRA

AT-Lenkasahi,P.O-Arei,Dist-Jajpur,Odisha,Pin-755027

(Affiliated to Utkal University, Vanivihar, Bhubaneswar, Odisha)

&

Accredited by NAAC, B, 2006, Cycle-1

Track ID No-ORCOGN12638

**The Annual Quality Assurance Report (AQAR) of the IQAC
2016-2017**

-:SUBMITTED TO:-

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

P.O.Box no.1075, Nagarbhavi, Bangalore-560072

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14) 2016-2017

I. Details of the Institution

1.1 Name of the Institution

BARUNESWAR MOHAVIDYALAYA

1.2 Address Line 1

Baruneswar Kshetra

Address Line 2

At-Lenkasahi,Po-Arei

City/Town

Dist-Jajpur

State

Odisha

Pin Code

755027

Institution e-mail address

Baruneswarcollege@gmail.com

Contact Nos.

Principal-09437440322
Co-ordinator-09438064900

Name of the Head of the Institution:

Prof. Ashok Kumar Panda

Tel. No. with STD Code:

Office:-06728-230021

Mobile:

09437440322

Name of the IQAC Co-ordinator:

Dr.Chaturbhuja Sahoo

Mobile:

09438064900

IQAC e-mail address:

Same as college

1.3 NAAC Track ID (For ex. MHCOGN 18879)

ORCOGN12638

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/38/126, 02.02.2006 & EC(SC)/20/A&A/15.2,
16.12.2016

1.5 Website address:

www.baruneswarmohavidyalaya.com

Web-link of the AQAR:

Same as above

For ex. <http://www.ladykeanecollege.edu.in/AQAR2013-14.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	7.375	2006	05Years,i.e. 2006-2011
2	2 nd Cycle	B+	2.52	2016	15.12.2021
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

01.06.2011

1.8 AQAR for the year(for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and

Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR-2010-11 submitted to NAAC on Dt.09.11.2015(vide Ref.No.BSMV/AQAR/45/2015-16
- ii. AQAR-2011-12 Submitted to NAAC on dt.10.11.2015(vide Ref.No.BSMV/AQAR/ 46/2015-16
- iii. AQAR-2012-13 Submitted to NAAC on Dt.13.11.2015(vide Ref.No.BSMV/AQAR/47/2015-16
- iv. AQAR-2013-14 Submitted to NAAC on Dt.14.11.2015(vide Ref.No.BSMV/AQAR/48/2015-16
- v. AQAR-2014-15 Submitted to NAAC on Dt.16.11.2015(vide Ref.No.BSMV/AQAR/50/2015-16
- vi. AQAR-2015-16 Submitted to NAAC on Dt.03.10.2016(vide Ref.No.BSMV/AQAR/62/2016-17
- vii. AQAR-2016-17 Submitted to NAAC on Dt.11.05.2018(vide Ref.No.BSMV/AQAR/82/2017-18

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Utkal University, Vanivihar,
Bhubaneswar, Odisha

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc-NO

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="00"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="12"/>
2.10 No. of IQAC meetings held	<input type="text" value="04"/>

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount UGC Sanctioned a sum of Rs.3,00,000/- vide Letter No.F.IQAC-0-249/13-14 / dated.19.03.2014. Out of the above amount Rs.1,93,000/- has been spent till 31.03.2017

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC (2015-16)

1- The IQAC, which was constituted for the session-2015-16 was kept as it is keeping in view of the NAAC visit during 2016-17. The Details of IQAC cell for the session 2016-17 is given below.

- | | |
|---|--------------|
| 1) Prof. Ashok Kumar Panda,Principal | Chairman |
| 2) Dr. Chaturbhuja Sahoo,Lect.in Chemistry | Co-ordinator |
| 3) Prof. Kirtan Bihari Samal,Accounts Bursar | Member |
| 4) Prof.Batakrushna Mohapatra,Administrative Bursar | Member |
| 5) Mrs.Abanti Swain,Lect.in Sanskrit | Member |
| 6) Mr.Sarat Chandra Pradhan,Head Clerk | Member |
| 7) Mr.Nanda Kishore Patra,Office Assistant | Member |
| 8) Mr.Brahmananda Mahalick,President,G.B | Member |
| 9) Mr.Rabindra Kumar Parida,Almuni | Member |
| 10) Mr.Basanta Kumar Sahoo,Manager,FACOR,Rudhia,Bhadrak | Member |
| 11) Mr.Pitamber Swain,injanpur,community representative. | Member |
| 12) Mr.Prasanna Kumar Rout,Rtd.Reader in History,External Experts | Member |

2.Dr.Chaturbhuja Sahoo,Lect.in Chemistry will act as Co-ordinator for the session 2016-17.

3. The IQAC Cell is functioning in a well equipped room which is provided with Computer, Printer, Scanner-Cum-Xerox and ICT facilities. The above material has been purchased out of U.G.C fund sanctioned for IQAC.

4. Meeting of IQAC have been conducted with faculty, Non-teaching staff and alumni, Moreover feed backs have been collected from parents, alumni in addition to the students.
5. All the departments (having honour facility and pass only) have been advised to prepare department profile in details.
6. The IQAC has taken step to organise a seminar on choice Based credit system (CBCS) which is being implemented from the session 2016-17.
7. ICT based class room teaching has been provided to the students.
8. Filling of reports of AISHE for 2016-17.
9. Steps for NAAC team visit taken.
10. Self Defence Programme for women held in time.
11. Steps taken to apply for Prakruti Mitra Award from State Govt. for the session,2016-17
12. Steps taken for apply RUSA.
13. Steps taken to open Odisha State Open University(OSOU) in the college.
14. Steps taken for apply to get world bank assistance.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1.Feedback Mechanism.	Feedback mechanism as per IQAC guidelines has been made effective. Student feedback on teachers were collected and analysed by the authority. The report of the analysis sent to NAAC. More Over, alumni feedback and parents feedback on teachers, institution and its development were also collected and analysed by the authority report of the analysis.
2. Infrastructure development	Implementation of ICT based teachings in all the honours departments. For better accommodation new class room building, Botany class room building completed. Outdoor stadium and girls common room toilet completed.
3.Teaches, learning and evaluation	The IQAC members are always in watch for better teachers. Learning and evaluation process.
4. Research	Promotion of research culture in the college cell was opened during 2012-13. Which was also considered one of the best practices of the college. A seminar was conducted on “Choice Based Credit System” during the academic session-2016-17.
5. Student support progression	IQAC of the institution has been organising many formal and non-formal meetings of different Departments / Sections to provide better qualitative services to the learners. In order to create encouragement the students securing highest mark in each honours +3 1 st Yr. are awarded. Departmental seminars specially in the departments having honours are being conducted during 2016-17. More over all pass seats converted into honours seats in science and commerce. As a result Mathematics & Zoology honours opened in Science stream. English,Education, Philosophy honours opened in Arts Stream. Extension of honours seats made in Sanskrit,History,Pol.Science,Odia,Economics,Chemistry,Physics and Accounting
6. Use of Library	Motivated the students to use library frequently. The teaching staffs were advised to use library frequently for quality education.
7.Remedial Classes	Remedial classes on behalf of the college are being taken by the faculty members though the UGC financial assistance has already been spent for the purpose.

* Attach the Academic Calendar of the year as Annexure.-Attached in Annexure-i

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The AQAR is annually drafted and formally presented before the college Governing Body (Management) for approval before its submission to NAAC.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	-	-	-
PG	-	-	-	-
UG	+3 Arts,Sci,Com.	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	03	Nil	Nil	Nil
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Semester
Trimester	-
Annual	Annual based examination system

as per the schedule programme of Utkal University for +3 1st Yr,+3 2nd Yr. and +3 3rd Yr.Students.

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure:Year wise feedback in respect of individual teachers from students are taken and appraisal by the principal is made. More over feedback from the parents and alumni collected. Analysis of the feedback is attached vide Annexure-ii.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

ODISHA STATE OPEN UNIVERSITY (OSOU) opened in the college campus to impart education in communication skill(CCS), Diploma in Accounting, Diploma in Journalism, Diploma in Entrepreneurship Development.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
30	26	04	-	-

2.2 No. of permanent faculty with Ph.D.

02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
06	06	-	06	-	-	-	-	06	12

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

-

06

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-		
Presented papers	-		-
Resource Persons	-		-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

In addition to the previous years practices the institution adopted ICT based teaching facility in the honours classes. As a result the teaching became joyful and more fruitful.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Individual departments are advised to conduct unit test for the students of +3 1st, 2nd and 3rd Year. The departments having honours facility conduct seminars through paper presentation and power point presentation. More over the students, who secure highest mark in honours in +3 1st University Examinations, Special awards are given to encourage him/her. More over semester system(Mid semester & End Semester) of Examinations implemented from 2016-17.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-

-

-

2.10 Average percentage of attendance of students

79%

**2.11 Course/Programme wise
distribution of pass percentage :**

Title of the Programme	Total no. of students appeared	Division					
		1 st honours with Distinction %	1 st honours %	2 nd honours with Distinction %	2 nd honours %	Without honours & %	Pass %
+3 Arts(H)	66	4.54%	18.18%	16.66%	50%	1.51%	90.90%
+3 Sci.(H)	56	28.57%	46.42%	-	10.71%	-	85.7%
+3 Com.(H)	30	16.66%	40%	6.66%	36.66%	-	100%
Title of the Programme	Total no. of students appeared	Passed with Distinction & %	General & %				Pass %
+3 Arts(P)	49	-	75.5%	-	-	-	75.5%
+3 Sci.(P)	36	8.33%	55.55%	-	--	-	63.8%
+3 Com.(P)	27	-	81.4%	-	-	-	81.4%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC cell of the institution is quite conscious of the teaching-learning process. The IQAC works round the year in monitoring and evaluation mechanism and conduct meeting with various stakeholders. The feedback mechanism is effective means in improving the performance of the faculty members and others. Proposes policies for better teaching and learning processes.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	03
Staff training conducted by other institutions	05
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	-	-	-
Technical Staff	03	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Monitors research activity of the college. A separate cell has been opened for promotion of research culture in this college. It holds meetings to discuss various plans to promote research activity and motivate the faculty for academic development.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	10
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned(Rs)	Received (Rs)
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organised by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	01
Sponsoring agencies	-	-	-	-	IQAC

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : (For Minor Project)

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

**3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year**

Total	International	National	State	University	Dist	College
05	-	-	01	-	04	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- One seminar on behalf of IQAC on “Choice Based Credit System”.
- Baruneswar Bakrutamala was conducted.
- A mega blood donation camp was organised in Jiban Bindu Scheme Camp.
- Inter College Kabadi Tournament was organised on behalf of Utkal University.
- Self Defence Programmes for Girls Students implemented on behalf of Govt. of Odisha.
- Vavamahostava Programme was held on 05.07.2016.
- Active citizenship programme was conducted on behalf of sports and Youth services department, Govt. of Odisha.
- OSOU opened in the college campus.
- NAAC peer team visited the college from 28.11.2016 to 30.11.2016.
- Registration of Name of Employees through Personal Information Management System.(PIMS)

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	13.38 acre	-	-	13.38 acre
Class rooms	39	03	College+ UGC	42
Laboratories	05	-	-	05
Seminar Halls	01	-	-	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others	-	-	-	-

4.2 Computerization of administration and library

The computerisation of library and examination have already been done. Steps are being taken to computerise the administrative and accounts sections in future.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	14103	-	07	5,999/-	14110	-
Reference Books						
e-Books						
Journals	13		04		17	
e-Journals						
Digital Database						
CD & Video	112	47,899/-				
Others (specify)						

Due to implementation of CBCS system from the next session i.e.2016-17 only seven no. of books were purchased. Because the major text books will be out of use. However the honours departments have purchased some reference books out of seminar funds.

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	27	01	01	01	01	03	13	11
Added	05	-	01	-	-	03	02	-
Total	32	01	02	01	01	06	15	11

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

The faculty members were given training to use LCD projector for ICT based teaching in honours classes..

4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs.16.820/-
ii) Campus Infrastructure and facilities	Rs.70.290/-
iii) Equipments	-
iv) Others	-
Total :	Rs.87,110/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. More no. of Classes taken under Remedial coaching for the development of the students.
2. Students were advised to use computer laboratory without fail.
3. Students were also advised to use new edition books available in the library for better use.
4. ICT based teaching for honours students implemented from 2014-15.

5.2 Efforts made by the institution for tracking the progression

The institution monitors the progress and performance of students throughout the duration of the course/programme through class room lecturers. Unit tests, Half yearly, Annual and test examinations are being conducted to assess the standard of the students. Semester system of Examination implemented from 2016-17.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1071	-	-	-

(b) No. of students outside the state

0

(c) No. of international students

0

Men	No	%	Women	No	%
	450	44.55		560	55.45

Last Year-2015-16						This Year-2016-17					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
175	165	01	669	-	1010	183	193	01	694	-	1071

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NO

No. of students beneficiaries

N.A

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

The students were given training by various organisation in the field of hotel management, Electrical & Electronics appliance, Soft toy making etc.

No. of students benefitted

105

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	260	-	03

5.8 Details of gender sensitization programmes

Self Defence programme implemented from the academic session,2016-17 for Girls Students with the financial assistant of Govt. of Odisha.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	—	—
Financial support from government	310	Transferred to the accounts of students by DWO,Jajpur & Govt.,Odisha.Rs.8,28,225/-
Financial support from other sources	—	—
Number of students who received International/ National recognitions	—	—

5.11 Student organised / initiatives

Fairs	: State/ University level	<input type="text" value="-"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>
Exhibition:	State/ University level	<input type="text" value="-"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Scarcity of class room problems solved. ICT based teaching facility implemented. Honours rooms were provided to some departments.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:-

- Educating a large section of rural youth providing an opportunity on socially equitable footing.
- Moulding individuals of both competence and confidence who could successfully take on the challenges of contemporary socio-economic-cultural setup.

Mission:-

- 1) To achieve all round excellence in promoting qualitative education through the culture of head and heart among teachers, staff and students.
- 2) To weed out non-performance commitment through quality assurance.

6.2 Does the Institution has a management Information System

The following units of the college generate, organise and provide valuable information on students, admission, progression and evaluation. (i) SAMS (ii) Examination Management System (iii) Accounts. (iv) Placement cell.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. The institution follows following teaching methods:
 - i. Formal class room teaching
 - ii. Practical classes
 - iii. Remedial coaching
2. The institution constantly keeps in touch with its affiliated university . Regular formal and informal meetings are conducted throughout the academic session to keep abreast with the latest trends in their fields of study.

6.3.2 Teaching and Learning

Mechanism to adopt learner-centre education approach, academic planning, improve and use of modern teaching learning aids to make the curriculum interesting and effecting for the students to facilitate effective learning outcome.

ICT based teaching facility implemented form 2014-15 in hons. Classes.

6.3.3 Examination and Evaluation

Unit test, class tests and test examinations are conducted to assess the standard of the students. Semester system have been implemented from the session-2016-17

6.3.4 Research and Development

A seminar on behalf of the IQAC was organised on "Choice Based Credit System".

6.3.5 Library, ICT and physical infrastructure / instrumentation

The college library utilizes a space of 30x20 with reading room of students, a teacher reading room one more room has been provides to library to accommodate more books and journals. The college library, "a Knowledge centre" for accessibility, has been developing on modern lines as a prominent "Learning Resource Centre"

Steps are being taken to make Wi-Fi in college campus. There are 12,881 books till date in college library.

All the honours departments have their own library.

ICT based teaching facility implemented in honours classes.

6.3.6 Human Resource Management

Welfare measures for the staff and faculty feedback mechanism for performance assessment of faculty and staff. Employing contractual / Visiting faculty.

6.3.7 Faculty and Staff recruitment

Six faculties in different departments were given appointment on contractual basis as the posts were laying vacant in those departments due to retirement and transfer of staff.

6.3.8 Industry Interaction / Collaboration

The institution tries to contact local small scale industries for apprentice training of the students. For better linkage one staff from FACOR, Randia, Bhadrak, has been included in IQAC.

6.3.9 Admission of Students

1. As per new policy of the Govt. of Odisha students seeking admission in +3 courses in different streams in this college should apply through common application form(CAF). The common application form (CAF) is available in the website(www.dheorissa.in) of Govt. of Odisha, Higher Education Department.
2. It can be downloaded from Cyber Cafe Common Service Centre (JanaSeva Kendra) or SAMS Resource Centre of the College after online filling of the form.
3. The downloaded form must be submitted at the college counter of any of the SAMS Resource Centres with Xerox Copies of all relevant certificates within 14 days from the date of publication of result of the qualifying examination or as fixed by the Government.
4. A student can apply maximum 10 options (College/Stream) for +3 course at the time of online application of CAF.
5. The selection for admission into different streams/ colleges is centrally prepared and published in the website. The selected candidates are informed by SMS if mobile number is given in the CAF/ They can also know their status by clicking KNOW YOUR APPLICATION STATUS ? in the website mentioned above.
6. Balance seat admission (SPOT) is done strictly according to merit amongst the previous applicants who have already applied through CAF.
7. Vacant seat admission is done for fresh applicants (applied through offline form after due date) within seven days from the date of SPOT admission or as the date fixed by the Govt.
8. Selection for Admission into the Honours courses is done on merit basis after the completion of the balance seat (SPOT) admission.
9. Admission for the applicants passing supplementary/instant examination is within 20 days from the date of publication of respective result.
10. Admission into the college on transfer from other college in vacant seat after completion of e-admission process is not allowed ordinarily except the transfer of father/mother on Govt. duty or marriage of girls students with prior permission of the Govt.

6.4 Welfare schemes for

Teaching	Canteen, Vehicle shed, Drinking water
Non teaching	Canteen, Vehicle shed, Drinking water
Students	Canteen, Vehicle shed, Drinking water

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	-	Yes	College Authority
Administrative	NO	-	Yes	College Authority

6.8 Does the University/ Autonomous College declares results within 30 days? :N.A

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The University imparted training on choice based credit system (CBCS). However, the CBCS system implemented in our institution as per the direction of the Utkal University from the academic session 2016-17. Principal and Examination in charge have under gone training from time to time for the above purpose.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NO

6.11 Activities and support from the Alumni Association

- Many Alumni work as faculty or administrative staff of the college.
- The Alumni also give their valuable inputs regarding improvement in the infrastructure and administration.
- Alumni are involved in the extension activities of the institution.
- Feedback reports have been collected from alumni for development of the college.

6.12 Activities and support from the Parent – Teacher Association

No formal Parent teacher Association. However steps are being taken for the same. More over feedback reports have been collected from some parents for development of the college.

6.13 Development programmes for support staff

1. A separate cell opened for promotion of Research culture in the college.
2. ICT based teaching in the honours classes implemented.
3. Seminar on "Choice Based Credit System" held

6.14 Initiatives taken by the institution to make the campus eco-friendly

- i) Waste management pits have been installed in different corners to throw different wastes separately.
- ii) More plants have been planted by the combined effort of NSS and Eco-Club.
- iii) Awareness campaign through meetings held.
- iv) Active citizenship film programme (ACP) was conducted with the financial assistance of sports and youth services department, Govt. of Odisha, Bhubaneswar.
- v) Awareness campaign being promoted through class room teaching specially in +3 3rd year & 2nd Year classes.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. ICT based teaching facility implemented in the colleges specially for honours students.
2. Training was imparted for use of LCD projectors to one faculty.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. ICT based teaching facility implemented in honours classes. Which was very joyful and most effective.
2. More Honours class rooms provided to some departments for better teaching.
3. Well equipped toilet provided for Girls common room.
4. 02 Water cooler was provided to students for drinking water.
5. Some books were purchased by honours departments of the college.
6. Active citizenship film show was shown to students on behalf of sports and youth services departments, Govt. of Odisha, Bhubaneswar.
7. AISHE report for 2016-17 was prepared and submitted.
8. Preparation for re-accreditation of NAAC started in full fledged.
9. A mega blood donation camp was organised in "JIBAN BINDU SCHEME". The NSS & YRC Volunteers whole heartedly organised the same with the guidance of programme officers and senior faculty members of the college.
10. A seminar on behalf of IQAC named as "Choice Based Credit System" was held.
11. Self Defence Training Programme Girls Students was Started in the college.
12. All the Departments having honours conducted their departmental seminars in time.
13. Active Citizenship programme was held in the college for character building of the students with financial assistant of sports and youth services departments, Govt. of Odisha, Bhubaneswar.
14. Remedial Coaching on behalf of the college imparted to the students.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. Waste not, want not.
2. Keep Inspiring me

**Provide the details in annexure (annexure need to be numbered as Annexure-iii)*

7.4 Contribution to environmental awareness / protection

1. Environmental awareness created through teachings of Environmental studies in +3 level.
2. Different meeting organised by Eco-Club.
3. Awareness programme through NSS activities.
4. The above two best practices also add to environmental awareness /protection.
5. The awareness was also created through Active citizenship programme organised by sports and youth services departments Govt. of Odisha,Bhubaneswar.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:-

1. Democratic working atmosphere.
2. Learner centric teaching approach.
3. Efficient and dedicated teaching staff.
4. Positive college result, almost 85% to 90% pass percentage.
5. Rich Computer laboratory.
6. Upgraded laboratories with modern equipments, animals and plants specimens.
7. Honours teaching facilities in 09 subjects.
8. ICT based teaching facility in honours classes.

Weakness:-

1. Lack of enough space.
2. Shortage of teaching and non-teaching staff.
3. Shortage of Laboratories.
4. Shortage of e-journals.
5. Lack of adequate facilities for research and extension activities.

Opportunities:-

1. Efficient teachers to impart knowledge.
2. No political interference which pollute education atmosphere.
3. Opportunities to carry out research.
4. GYM. and sports equipments for physical development.
5. Safe campus for girls/
6. UGC offering no. of grants.
7. Eco-friendly campus

Challenges:-

1. Extensive research and extension activity by teachers.
2. Computerisation of Accounts, Administration and academic section.
3. Increase of seats in all the honours.
4. Introduction of honours in the departments like English, Mathematics, Zoology, Philosophy etc.
5. Introduction of new subjects like Education, Psychology, Sociology etc.
6. Implementation of CBCS system.

8. Plans of institution for next year

1. More books and journals will be purchased for library as per CBCS Syllabus.
2. AISHE will be prepared for 2016-17
3. Submission of IQAC reports (for 2016-17) to NAAC.
4. Conduct of seminar on behalf of IQAC on "Choice Based Credit System".
5. Implementation of self defence programme for empowerment of girl students.
6. Conduct of seminars in all honours departments.
7. Conduct of Baruneswar Bakrutamala.
8. Organisation of Blood donation camp by the combined effort of NSS and Redcross.
9. Conduct of Active citizenship film show.
10. More Sensitization of best practises Viz. "Waste not, want not" and Keep Inspiring me.
11. Purchased of two more water coolers.
12. Completion of the construction work of second women's hostel.
13. Introduction of add in courses in our college.
14. Award to the honours students who will secure highest marks in +3 1st Yr. Examination-2017.
15. One more photo copy machine will be purchased.
16. Implementation of CBCS course from the session 2016-17.
17. Updating of CAPA in time.
18. Courses imparted from OSOU.



Signature of the Coordinator, IQAC
Dr. Chaturbhuja Sahoo
Internal Quality Assurance Cell,
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Signature of the Chairperson, IQAC
Prof. Ashok Kumar Panda, Principal
Internal Quality Assurance Cell,
Baruneswar Mohavidyalaya,
Arei, Jajpur, Odisha.

Plan Action by IQAC for the Academic Year 2015-16

1. The College reopened on 20.06.2016 after summer vacation.
2. Admission for +3 1st Yr. students started from 15.07.2016 to 20.07.2016
3. The classes for +3rd yr. and +3 2nd yr. students started from 23.06.2016.
4. Welcome to fresher i.e. +31st yr. students held on 11.08.2016 & the classes started from the very day.
5. Honours seminars were conducted during October & November-2016.
6. Test Examination for +3 3rd Yr. Students commenced form 19.11.2016 and completed on 23.11.2016.
And the test Examination of +3 1st and +3 2nd yr. students started on 18.12.2015 and completed on 26.12.2016.
7. A Mega blood donation camp was held in college campus on in "Jiban Bindu Scheme" by combined effort of NSS and Red Cross.
8. An inter college NSS camp was organised by the college from 15.01.2016 to 21.01.2016. 200 participants attended the camp.
9. The NSS Volunteers organised special camp in neighbouring village and Baruneswar Mela field.
10. Baruneswar Bakrutamala was held on 09.02.2016.
11. A seminar on promotion of Research Culture in private colleges was held on behalf of IQAC.
12. Active citizenship film show was shown to students in two phases with the financial assistance of sports and youth services department, Govt. odisha,Bhubaneswar.
13. 10 students participated in inter college Kabadi Tournament of Utkal University at Banki College,Banki & 13 Students participated in the inter college athletic meet held at Govt. College of Physical Education,Bhubaneswar.
14. Inter college Kabadi Match organised on behalf of Utkal University from 02.10.2016 to 05.10.2016.
15. Cultural week observed during last week of Nov. -2016.
16. Annual Sports last week of December-2016.
17. College Students Union No Election is held.
18. Filling of forms of Utkal University and publication of result-as per decision of Utkal University.
19. Puja vacation-07.10.2016 to 15.10.2016.
20. Summer vacation-08.05.2017 to 17.06.2017.
21. Total Number of Holidays-72 days(Excluding Sundays)
22. Total No. of Reserve Holiday-Maximum 2 days.
23. Total No. of Teaching Days-180 days.
24. NAAC peer team visited from 28.10.2016 to 30.10.2016
25. OSOU induction-Cum-Inauguration meeting was held on 17.08.2016.

Feedback Report From Students for the Year 2016-17

Detailed analysis of the students feedback for the session-2016-17 was done by the principal and remedial measures were taken in consultation with the teachers. The internal report remains with the principal who selects areas of concern to be addressed on priority basis to departments or individual teachers. The detailed report given below.

a) Feedback Regarding Teaching and Evaluation

Commerce: The teachers are extremely friendly and cordial. Always ready to help, Classes are taken regularly. Assignments are completed in time. The teachers are responsive to solve queries of the students. More staff should be appointed in commerce department. Honours in finance and management need to be opened.

Botany: Overall assessment of the departmental teachers are very good. However honours seminars should be held at least twice in a year. Moreover steps should be taken to fill up the vacant post.

Chemistry: Overall assessment of the departmental teachers are very good with a few exceptions such as shortage of store room and preparation rooms. More staff should be appointed in Chemistry department.

Physics: Overall assessment of the departmental teachers are very good. However more number of teachers should be appointed in the department.

Zoology: Overall assessment of the departmental teachers is very good. However steps should be taken to fill up the vacant post. Steps should be taken to open honours in zoology department.

Mathematics: Overall assessment of the teachers is very good. However steps should be taken to open honours in Mathematics.

Economics: Overall assessment of the departmental teachers is very good. However steps should be taken to appoint more teachers in the department.

English: Overall assessment of the departmental teachers is very good with a few exceptions such as a departmental room should be there for the department. Honours should be opened in the English department.

History: Overall assessment of the departmental teachers is very good. Need for more books in Seminar Library.

Political Science: Overall assessment of the departmental teachers is very good. Need for more books in Seminar Library.

Philosophy: Overall assessment of the departmental teachers is very good. Need for more books in the department. Step should be taken to recruit staff to fill up the vacant post.

Odia: Overall assessment of the departmental teachers is very good. Need for more books in Seminar Library.

Sanskrit: Overall assessment of the departmental teachers is very good. More No. of books Should be purchase.

Education: Overall assessment of the departmental teachers is very good. However extension of seats is needed.

Feedback Reports of Parents and Alumni-2016-17

Detailed analysis of the feedback reports of parents and Alumni was done by the principal. The internal reports remain with the principal. The detailed report given below:-

Parents:- Parents expressed their concern over the vacancy in different departments and strongly recommended to initiate the necessary communication with higher authorities to fill up the vacant posts.

Alumni:- The Alumni have given their opinion to arrange for construction of Boys Hostel which will be of immense help for Boys students. They also resolved to meet the MP'S and MLA'S for LAD assistance for the construction of the hostel.

Two best Practices of the institution

The following Best Practice-1 will be kept the same for the session-2016-17 (Which was chosen for 2015-16) for the need of the hour. However one new best practice will be introduced in place of Best Practice -2(Protect or Perish). The new Best Practice-2 is named as “Keep Inspiring Me”. This Best Practice-2 will also be continued for the academic session-2016-17.

Best Practice -1

1. **Title of the Practice:-** “ Waste not, Want not”

2. **Goal:-**The things (Materials) which are of no use are called wastes. More over the end product of natural or artificial processes create waste. The wastes are dumped in different places of the inhabitants, which create environmental pollution leading to creation of different diseases.

Due to population explosion, rapid industrialisation, increase of more vehicles, irrational uses of polythene, the quantum of wastes have increased enormously. So it is our main objective to control pollution and minimise wastes. Otherwise the human civilisation will suffer a lot and will also suffer from different unidentified diseases. So our objective is to aware the students and staff about the hazardous effect of waste and how to treat them for better use.

3. **The Context:-** Keeping in mind the above goal the IQAC took the following steps for waste management in the college campus:-

- i) Creating awareness among the students and staff about the waste generated in the campus.
- ii) The impacts of the wastes in the college campus.
- iii) Management of those wastes for better use.

It is observed that food wastes, class room waste, Polythene packets, rubber, nuts coverings, Chakolet coverings, the leaves of plants are generated in the college campus.

Due to waste environmental pollutions, generation of disease, spreading of disease vectors, pollution of water, degradation of aesthetic views, and occurrence of accidents take place.

4. **The Practice:**-For proper use of wastes the following steps have been taken.
i) Three adjacent pits have been installed in different places of the college to throw the wastes. The red coloured pit is used to throw the glass, tins and polythene i.e. which are non-biodegradable. The blue coloured pit is used to throw waste papers and cloth. The green coloured pit is used to throw green leaves etc. the students are used to throw according.

The green leaves in the green pit turns into composts. Which are being used for the growth of plants. The tin and glasses are taken away and dumped along with municipality waste at Jajpur. The waste clothes and papers are also taken away.

i) Some students also make articles from polythene and chakolet covers.

5. **Evidence of success:**-The students pick up the wastes, glass, waste papers, polythene and throw them in proper place. It has become a regular practice among them. Some students take initiative for making articles from waste products. They are encouraged.

6. **Problems Encountered & Resources required:**- Actually the wastes should be collected from class room level. So each class room should be provided with small dustbins for collection of wastes separately. So more funds should be required for the purpose. More seminars should be arranged for better awareness. So funds should be provided for the same.

7. **Notes (Optional):**-A seminar on plastic waste management was organised by the Dept. of Chemistry of the college on 30Nov. & 1st Dec.-2010.

8. **Contact details:**-

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Best Practice -2

1. **Title of the Practice:-** “Keep Inspiring Me”.

2. **Goal:-** To inspire, to provide a daily diet of thought to the students, the college has planned from this academic year to start a practice to pen down in each working day a quote of famous personalities as the morning break-down quote. Usually, we come across very often with several quotes. But we have given importance to educational and inspiring quotes of past & present icons. In many educational institutions such system prevails as ‘Thought of the day’. But the some system, we have given a new creative name:-“Keep inspiring me”.

1. **The Context:-** Youths of recent times are undergoing a period of transitions. Old values replacing new values. No longer the past icons and their great words are relevant to them. Rather, they are more concerned with the words of Bill Get, Raghav Rajan, Rajib Bansal. In this changing scenario, we give importance to recent twitter messages, inspiring lines of modern icons to give students a better touch & motivation with their current generation.

3. **The Practice:-** To make the system viable we invite from the staff members to collect and submit inspirational quotes with a part-in-change. Wednesday is the day dedicated to the students, to write down their quotations. For this purpose, quotations are invited from the students. Only selective students are asked to pen-down their quotations on Wednesday with their names, classes & Roll-No. below. All Quotations must end with the name of the person (who have said it) and all those quotations without the persons name being traced is to be marked with unknown. The white board used for the purpose have few lines at the below- “Hope you have enjoyed this awesome quote about life. Read once again and give a silent but serious thought over the inner message of the quote- who know, tomorrow may be a new beginning for you!”.

5.Evidence of success:- we found the more is highly appreciable among students. We could see the students while entering and leaving the college, prefers to stay for few minutes, reading the message of the day. Few of them notes down the quotation of the day in their note book. Some students, when found the quote

deficient discusses over the inner message of the quote with their teachers. Underbelly, the practice is a small leap but, we found tremendous response over the success of the practice from the student's corner.

6.Problem encountered and Resources required:-

At present, we manage the problem with minimum problems as the board is a onetime investment and the marker pen and duster used is cost effective. However the problems come from the dedication of the teaching and students side. Active cooperation required from both the sides to contribute the quotations in regular basis to make the practices successful and effective on long a run basis.

4. **Notes (Optional):-** The said practices, we would like to continue in each working day for a long period.

5. **Contact details:-**

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